

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD: JULY 1, 2003 - JUNE 30, 2004**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
2004 JUL -9 PM 4:14
THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: HHSA/Aging & Independence Services

Division/Unit: Retired and Senior Volunteer Program (RSVP)

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	1854	Hours	413476	X	\$17.19	=	\$7,107,652.44
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Types of work performed by GENERAL VOLUNTEERS in this category:

Community Service (all types)

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	0	Hours	0	X	\$17.19	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	<u>X</u>	<u>VCL</u>	<u>=</u>	<u>Dollar Benefit</u>
					<u>\$0.00</u>
					<u>\$0.00</u>

No. Vol.	0	Total Hours	0	Total Value	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
<u>1854</u>	<u>413476</u>	<u>\$7,107,652</u>
<u>0</u>	<u>0</u>	<u>\$0</u>
<u>0</u>	<u>0</u>	<u>\$0</u>

TOTALS:	1854	Total Hours	413476	Total Value	\$7,107,652.44
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: Boardroom Use/Natural History Museum Value: \$1,000.00

Item Donated: Volunteer Recognition Event Door Prizes Value: \$3,340.00

Item Donated: Business Donations for Brunch Value: \$8,500.00

Item Donated: _____ Value: _____

TOTAL VALUE = \$12,840.00

4. VOLUNTEER PROGRAM COSTS:

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours 208 Rate \$23.48 **\$4,883.84**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 2080 Rate \$25.93 **\$53,934.40**

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c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : Volunteer Insurance (CIMA Companies) Cost: \$6,105.00

Item : Technology & Administrative Costs Cost: \$22,500.00

Item : Annual Volunteer Recognition Brunch Cost: \$22,000.00

TOTAL OF OTHER PROGRAM COSTS =

\$50,605.00

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

\$109,423.24

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a Total Dollar Benefits of Volunteers, Item 2d **\$7,107,652.44**

b. Total of Donations to Volunteer Program, Item 3 **\$12,840.00**

c. Subtract Total of program Costs, Item 4d **\$109,423.24**

TOTAL PROGRAM BENEFIT:

\$7,011,069.20

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6. **RECRUITING:**

Please describe your recruiting programs:

Newspaper features, County of San Diego and Network of Care websites, promotional brochures, community events, radio promotion, news media, presentations at community groups (e.g. senior centers, church groups, clubs)

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Participated in Senior Corps Conference (7/03); assisted during Fall '03 firestorms; partnered with Seniors Against Investment Fraud (SAIF) to protect seniors; participated in numerous events, including Grandparents Raising Grandchildren Conference (7/03) and Aging Summit (4/04); Ninth Annual Volunteer Recognition Event (6/04)

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2004-05:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Recruit 5% more volunteers than prior year; hold regional meetings for volunteer coordinators at RSVP worksites; complete program evaluation by December 2004; continue to build challenging volunteer opportunities

9. **GENERAL INFORMATION:**

Name of person completing report: Sandra Lawrensen, RSVP Manager

Phone: 858.505.6448 Mail Stop: W433 E-Mail: see below

Volunteer Coordinator: same as above Sandra.Lawrensen@sdcounty.ca.gov

Phone: _____ Mail Stop: _____ E-Mail: _____

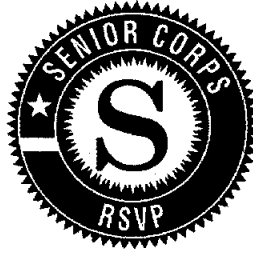
10. **DEPARTMENT CERTIFICATION:**

Manuel R. Hernandez
DEPARTMENT HEAD SIGNATURE
Camela B. Smith

7/7/04
DATE

7/7/04

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Under sponsorship of Aging & Independence Services of the County of San Diego, the **Retired and Senior Volunteer Program (RSVP)** connects people that are 55 and older with rewarding part-time volunteer opportunities.

RSVP is part of Senior Corps, which also includes the Foster Grandparent and Senior Companion programs. The Corporation for National and Community Services administers Senior Corps and also oversees AmeriCorps and Learn and Serve America. Together, the programs of the Corporation engage more than 2 million Americans of all ages and backgrounds in service to their communities each year.

RSVP volunteer worksites include public agencies, private non-profit organizations, and proprietary healthcare agencies.

Please note:

Some RSVP volunteers work at county programs: Sheriff's Department Senior Volunteer Patrol, Polinsky Children's Center, county parks and libraries. To prevent double counting of volunteers and hours, this year's RSVP report was not submitted to Health and Human Services Agency for inclusion with their report.

RSVP's report (attached) is a stand-alone for our program only.

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Rulloda, Carmen

From: Lawrensen, Sandra
Sent: Friday, July 09, 2004 11:07 AM
To: Rulloda, Carmen
Subject: FW: Volunteers and Hours for HHSA BOS Volunteer Report

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2004 JUL 14 PM 4:12

THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

Have a great weekend, Carmen!

-----Original Message-----

From: Lawrensen, Sandra
Sent: Friday, July 09, 2004 10:49 AM
To: Gerard, Mathew R.
Subject: Volunteers and Hours for HHSA BOS Volunteer Report

Hi, Bob,

I checked our Aging & Independence Services (AIS) volunteers and hours of service for the 03/04 Fiscal Year.

These hours should be included in the HHSA report.

We have 32 and their cumulative hours total 3,243 hours. posted 7/9/04

Thank you,
Sandy

As far as signature, Sandra sent copy directly to the Board of Supervisors.

DAVID

32 Represents only those volunteers in the Dental Program which was consolidated into the HHSA figures but AIS never actually filed a separate report for this group. The benefit \$\$ are substantial & without them the totals cannot be reconciled: PLS ADVISE.